



**U.S. Department of
Transportation**

Office of the Secretary
of Transportation

Office of Inspector General

Memorandum

Subject: INFORMATION: Notification of Audit of
Policies, Procedures, and Practices for Locating
Federal Offices and Facilities in Rural Areas
Project No. 04B3007B000

Date: March 30, 2004

From: Alexis M. Stefani
Principal Assistant Inspector General
for Auditing and Evaluation

Reply to
Attn of: JA-60:x61992

To: See Distribution

The Office of Inspector General (OIG) is initiating an audit of Department of Transportation policies, procedures, and practices for giving first priority to locating new offices and other facilities in rural areas. This audit is required by the Consolidated Appropriations Act, 2004 (Public Law 108-199). It will also follow up on prior OIG findings that, in some cases, the Department's Operating Administrations did not always explicitly document that rural locations had been considered.

The audit will be conducted at the Office of the Secretary and selected Operating Administrations and regional facilities. We plan to begin the audit the week of April 12, 2004. The Program Director for this project is Darren Murphy; the Project Manager is James Diecker. We will contact your audit liaison to arrange an entrance conference.

If you have any questions or need additional information prior to the entrance conference, please contact me at (202) 366-1992 or Ms. Robin K. Hunt, Deputy Assistant Inspector General for Hazardous Materials, Security, and Special Programs, at (415) 744-3090.

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cc: Martin Gertel, M-1