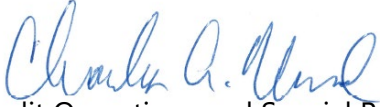




## Memorandum

Date: December 15, 2021

Subject: INFORMATION: Announcement of Review | FAA's Office of Investigations' Compliance With Policies and Procedures | Project No. 22A1001A000  
Federal Aviation Administration

From: Charles A. Ward   
Assistant Inspector General for Audit Operations and Special Reviews

To: Federal Aviation Administrator

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We recently announced that, per your request, we would conduct reviews of the Federal Aviation Administration's (FAA) Office of Audit and Evaluation (AAE) and the Office of Investigations within the Office of Security and Hazardous Materials Safety (AXI). We initiated our review of AAE at that time, and this letter announces our review of AXI.

AXI conducts internal investigations of FAA employees and contractors for misconduct and administrative and civil investigations/inquiries that fall under the Agency's jurisdiction, including whistleblower retaliation. Moreover, this office plays an important role in FAA's accountability and organizational culture. As such, our objective will be to assess AXI policies, procedures, and practices for conducting administrative investigations and evaluate its compliance with applicable standards or best practices.

We plan to begin the review in January 2022 and will reach out to your designated point of contact, the Assistant Chief Counsel for Litigation and General Law, to schedule an entrance meeting. We will conduct our review at FAA Headquarters in Washington, DC, and selected other locations as necessary. If you have any questions, please contact me at (202) 366-1249 or Tina Nysted, Program Director, at (404) 562-3770.

cc: DOT Audit Liaison, M-1  
FAA Office of Chief Counsel, AGC