




# Memorandum

U.S. Department of  
Transportation  
Office of the Secretary  
of Transportation  
Office of Inspector General

Subject: INFORMATION: Notification of Audit of  
Physical Security of Federal Aviation  
Administration Facilities  
Project No. 04B3010B000

Date: August 31, 2004

From: Alexis M. Stefani   
Principal Assistant Inspector General  
for Auditing and Evaluation

Reply to  
Attn. of: JA-60

To: Assistant Administrator  
for Financial Services/CFO, ABA-1

The Office of Inspector General is initiating an audit of Physical Security of Federal Aviation Administration (FAA) Facilities. The audit objective is to evaluate the adequacy of physical security at FAA facilities. Specifically, we will evaluate the (1) security processes and standards that are applied to FAA facilities, (2) access controls to FAA's staffed and unstaffed National Airspace System critical facilities, and (3) security at staffed FAA facilities to ensure that contract security company employees meet FAA's requirements for security training and weapons qualifications.

The audit will be conducted at FAA's Headquarters in Washington, DC, selected regional and field offices, and selected FAA facilities nationwide. Our staff in Washington, DC, and San Francisco, California, will conduct the audit.

We plan to begin the audit the week of September 20, 2004. We will contact your audit liaison to arrange an entrance conference. If you have any questions or need additional information prior to the entrance conference, please contact me at (202) 366-1992 or Ms. Robin K. Hunt, Deputy Assistant Inspector General for Hazardous Materials, Security and Special Programs, at (415) 744-3090.

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cc: Assistant Administrator, Office of Security  
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